

Enclosure to No. 87-H//HO-13099/5/2018 dated 06/03/2025

Administrative Calendar: 2025-26
Name of Department: Housing Department

Reporting Month	Sub-Office	Target
April, 2025	HO	1. Monthly Review Meeting by HMIC/Pr. Secretary
	Housing Directorate	2. CHAA SUNDARI Housing Scheme: Completion of work in 03 (three) sites
		3. OFFICE: Completion of work at Asansol, Paschim Bardhaman (3 storied division & sub-division (Civil & Electrical) office)-(RCFA Office)
	West Bengal Real Estate Regulatory Authority	4. WBRERA Authority Meeting
		5. Awareness through distribution of leaflets
		6. Awareness Camp with CREDAI/District Authorities/Municipal Authorities
		7. Inspection of 60 (sixty) real estate projects
May, 2025	HO	1. Monthly Review Meeting by HMIC/Pr. Secretary
	Housing Directorate	2. NIJASHREE: Completion of work at Ashokenagar, North 24 Parganas (1BHK:32 flats, 2BHK:16 flats)
		3. RHE : Completion of work at Kalimpong RHE Complex, Kalimpong (B Type :08 flats)
		4. Review Meeting on Different Original works by Chief Engineer, Housing Directorate
		5. WBRERA Authority Meeting
	West Bengal Real Estate Regulatory Authority	6. Awareness Camp with CREDAI/District Authorities/Municipal Authorities
		7. Awareness through distribution of leaflets and other IEC Material
		8. Inspection of 60 (sixty) real estate projects
	West Bengal Housing Board	9. Co-ordination meeting with Plan sanctioning Authorities
		10. Meeting
	11. Survey for unsold land at Sarsuna & Asansol	
June, 2025	HO	1. Monthly Review Meeting by HMIC/Pr. Secretary
	Housing Directorate	2. RHE: Completion of work at Court Rice Mill Complex, Alipurduar (Type-I:16 flats, Type-IV:16 flats)
		3. NIJASHREE : Completion of work at Mokdampur, English Bazar, Malda (2BHK Flats in 2 Blocks:32 flats)
		4. WBRERA Authority Meeting
	West Bengal Real Estate Regulatory Authority	5. Awareness through Newspaper Advertisement: i) Bengali: 2, ii) English: 1, iii) Hindi: 1
		6. Awareness Camp with CREDAI/District Authorities/Municipal Authorities
		7. Inspection of 60 (sixty) real estate projects
July, 2025	HO	1. Monthly Review Meeting by HMIC/Pr. Secretary
	West Bengal Real Estate Regulatory Authority	2. WBRERA Authority Meeting
		3. Awareness through Hoarding at 4 places in KMC Area/ in District areas
		4. Awareness Camp with CREDAI/District Authorities/Municipal Authorities
		5. Inspection of 60 (sixty) real estate projects
		6. Co-ordination meeting with banks
	West Bengal Housing Board	7. Meeting
		8. Lottery for unsold Dwelling Units and Commercial units as per April advertisement

Reporting Month	Sub-Office	Target
August, 2025	HO	1. Monthly Review Meeting by HMIC/Pr. Secretary
	West Bengal Real Estate Regulatory Authority	2. WBRERA Authority Meeting
		3. Awareness through Hoarding at 4 places in KMC Area/ in District areas
		4. Distribution of IEC Material: i) Leaflet: 5000, ii) Four folder: 5000
West Bengal Housing Board	5. Inspection of 60 (sixty) real estate projects	
September, 2025	HO	6. Advertisement for "First come First Served" basis allotment of flats in Dr. Subrata Moitra Smriti Abasan, Krishnanagar
	HO	1. Monthly Review Meeting by HMIC/Pr. Secretary
	Housing Directorate	2. NIJASHREE: Completion of work at Durgapur-Fuljhor, Paschim Bardhaman (1BHK:64 flats, 2 BHK:64 flats)
	West Bengal Real Estate Regulatory Authority	3. WBRERA Authority Meeting
		4. Inspection of 60 (sixty) real estate projects
	West Bengal Housing Board	5. Co-ordination meeting with Plan sanctioning Authorities
West Bengal Housing Board	6. Meeting	
October, 2025	HO	1. Monthly Review Meeting by HMIC/Pr. Secretary
	Housing Directorate	2. NIJASHREE: Completion of work at Coochbehar Town, Coochbehar (1BHK:16 flats, 2 BHK:16 flats)
	West Bengal Real Estate Regulatory Authority	3. WBRERA Authority Meeting
		4. Inspection of 30 (thirty) real estate projects
	West Bengal Housing Board	5. 3 rd call for unsold Commercial Units
November, 2025	HO	1. Monthly Review Meeting by HMIC/Pr. Secretary
	Housing Directorate	2. NIJASHREE: Completion of work at Kalyani, Nadia (2BHK:48 flats in 3 blocks)
	West Bengal Real Estate Regulatory Authority	3. WBRERA Authority Meeting
		4. Awareness through Newspaper Advertisement: i) Bengali: 2, ii) English: 1, iii) Hindi: 1
		5. Awareness through Hoarding at 4 places in KMC Area/ in District areas
		6. Inspection of 60 (sixty) real estate projects
		7. Co-ordination meeting with banks
	West Bengal Housing Board	8. Meeting
	West Bengal Housing Board	9. Finalisation of application of August advertisement
December, 2025	HO	1. Monthly Review Meeting by HMIC/Pr. Secretary
	West Bengal Real Estate Regulatory Authority	2. WBRERA Authority Meeting
		3. Awareness Camp with CREDAI/District Authorities/Municipal Authorities
		4. Inspection of 60 (sixty) real estate projects

Reporting Month	Sub-Office	Target
January, 2026	HO	1. Monthly Review Meeting by HMIC/Pr. Secretary
	West Bengal Real Estate Regulatory Authority	2. WBRERA Authority Meeting
		3. Awareness Camp with CREDAI/District Authorities/Municipal Authorities
		4. Inspection of 60 (sixty) real estate projects
		5. Co-ordination meeting with Plan sanctioning Authorities
		6. Meeting
	West Bengal Housing Board	7. Lottery for 3 rd call advertisement for commercial units
February, 2026	HO	1. Monthly Review Meeting by HMIC/Pr. Secretary
	West Bengal Real Estate Regulatory Authority	2. WBRERA Authority Meeting
		3. Awareness through Newspaper Advertisement: i) Bengali: 2, ii) English: 1, iii) Hindi: 1
		4. Awareness through Hoarding at 4 places in KMC Area/ in District areas
		5. Inspection of 60 (sixty) real estate projects
		6. Board Meeting
	West Bengal Housing Board	7. Advertisement for "First come First Served" basis allotment for unsold dwelling units and commercial units
March, 2026	HO	1. Monthly Review Meeting by HMIC/Pr. Secretary
	West Bengal Real Estate Regulatory Authority	2. WBRERA Authority Meeting
		3. Awareness Camp with CREDAI/District Authorities/Municipal Authorities
		4. Awareness through distribution of leaflets
		5. Inspection of 60 (sixty) real estate projects
		6. Co-ordination meeting with banks
	West Bengal Housing Board	7. Meeting



Special Commissioner, Housing Department
Government of West Bengal